

M e m o r a n d u m

Date: August 19, 2010

To: Solano Area

Attention: Captain S. K. Ward

From: **DEPARTMENT OF CALIFORNIA HIGHWAY PATROL**
Office of Inspector General

File No.: 010.13424.11626.010

Subject: 2010 COMMAND PROPERTY INSPECTION REPORT

State Administrative Manual (SAM) Section 8652 requires departments to conduct a physical count of all state owned property and reconcile the count with accounting records at least once every three years. Departmental records indicate the last command inventory by the Solano Area was conducted on May 24, 2010. In order to provide independent verification and reasonable assurance to the Office of the Commissioner that departmental inventory records are complete and accurate, your command was selected for a property inspection.

In accordance with procedures outlined in Highway Patrol Manual (HPM) 11.2, Materials Management Manual, and HPM 22.1, Command Inspections Program Manual, an inspection of your command's property, including vehicles and weapons, was completed by the Property Inspector (PI) on June 17 to July 1, 2010. Using property records from the appropriate Offices of Primary Interest (OPI), the PI selected a random statistically-valid sample of property that was stratified across four property areas: general inventory control, telecommunications, fleet, and weapons (see Attachments B, C, D, and E). Additionally, the PI chose items within your command and compared them to the appropriate inventory records.

According to the OPI inventory lists, the command had a total property inventory population of 732 items (a). The statistically-valid sample at a 95 percent confidence level \pm 5 percent error rate provided a total stratified sample size of 58 items when rounded up to the next whole number (d).

	Population Size	Percentage of Total	Calculated Sample Size	Predetermined List Sample Size
	(a)	(b)	(c)	(d)
ICU Decals	293	40.03%	22.82	23
Telecommunications	253	34.56%	19.70	20
Fleet	35	4.78%	2.72	3
Weapons	151	20.63%	11.76	12
Total	732			58

When comparing equipment recorded on the predetermined property inspection list to equipment located at the command, 55 of the 58 items were located. Two items, Light Detection and Ranging (LIDAR) Units, were sent to Headquarters for repair. One item, a scanner, was transferred out of the command. One of the 55 located items, a Hand-Held Radio, requires a new CHP decal. The property inspection results of the equipment recorded on the predetermined property inventory list to equipment located at the command are summarized in Attachment A.

When comparing equipment assigned to the command to the OPI inventory lists, 22 of the 22 items reconciled. The property inspection results of equipment located at the command to the OPI inventory list are summarized in Attachment B and C.

I request your command research and investigate the minor discrepancies in accordance with departmental procedures outlined in HPM 11.2, Materials Management Manual, Chapter 8, Equipment, and work with the appropriate OPI(s) to rectify any variances. A Physical Inventory Adjustment Request, CHP 24, must be completed to adjust the inventory records. In order to verify the above listed discrepancies have been rectified, please submit a memorandum to the Office of Inspector General through your respective Division by October 28, 2010.

In accordance with the Governor's Executive Order S-20-09 to increase government transparency, this report will be posted on the California Highway Patrol's internet website, and on the Office of the Governor's webpage, located on the State's Government website.

Solano Area
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August 19, 2010

The Office of Inspector General would like to thank your command for their assistance during this property inspection. If you have any questions or need additional information, please contact me or Mr. Roger Ikemoto, Senior Management Auditor at (916) 843-3160.


E. SANCHEZ, Captain
Interim Inspector General

Attachments

cc: Office of Assistant Commissioner, Field
Golden Gate Division
Fiscal Management Section
Telecommunications Section
Office of Inspector General, Audits Unit

ATTACHMENT A

**CALIFORNIA HIGHWAY PATROL
OFFICE OF INSPECTIONS, AUDIT UNIT
PROPERTY INSPECTION DISCREPANCY REPORT
Solano Area (365)**

ATTACHMENT A

EQUIPMENT DESCRIPTION	CHP NUMBER	LISTED ON PROPERTY RECORD BUT NOT FOUND	FOUND BUT NOT LISTED ON PROPERTY RECORD	MISSING DECAL OR CORRECTION NEEDED TO PROPERTY RECORD	TRANSFER	NOT AVAILABLE FOR INSPECTION	COMMENTS
Lidar	137362					X	Sent to HQ for repair, see e-mail
Lidar	159904					X	Sent to HQ for repair, see e-mail
Scanner	R50670				X		CHP 57, 8-20-09, to 074
Hand-Held Radio	R66515			X			Needs CHP decal

ATTACHMENT B

**CALIFORNIA HIGHWAY PATROL
2010 ICU PROPERTY INSPECTION REPORT
SOLANO AREA (365)**

ATTACHMENT B

ASSET #	DESCRIPTION	VEHICLE/MISC.	Y	N	A	T	C	OTHER
PROPERTY INSPECTION LIST TO EQUIPMENT								
1 108442	TIMER REACTION ELECTRONIC HAND-HELD		X					
2 113235	CAMERA STILL	2829652	X					
3 115687	RADAR, VEHICLE	043292	X					
4 125560	RADAR VEHICLE	049733	X					
5 135797	COMPUTER	2UA4450CH5	X					
6 137362	LIDAR, HANDHELD	UX015392		X				Sent to HQ for repair, see e-mail
7 137546	HAND HELD RADAR UNIT	AS001208	X					
8 137548	HAND HELD RADAR UNIT	AS001637	X					
9 141999	COMPUTER	2UB54308LY	X					
10 143775	PRINTER	TH57112187	X					
11 144738	FACSIMILE MACHINE	U61281K6J120609	X					
12 146593	LIDAR, HANDHELD	UX015662	X					
13 149742	CAMERA	30409607	X					
14 153750	HANDHELD GPS	118249557	X					
15 155672	LAPTOP	0039335106	X					
16 155674	LAPTOP	0039335096	X					
17 156722	LAPTOP	0039354253	X					
18 156741	LAPTOP	0039354239	X					
19 158186	MINI CASSETTE RECORDER	SO1-1108743-E	X					
20 158240	DIGITAL CAMERA MEGAPIXEL	30117626	X					
21 159904	LIDAR SPEED ENFORCEMENT SYSTEM	TS000478		X				Sent to HQ for repair, see e-mail
22 75211	CAMERA 35MM	1196294	X					
23 XBY018/	LAPTOP		X					

LEGEND

(Y) = INSPECTED (N) = NOT INSPECTED (A) ADDITION (T) = TRANSFER (C) = CORRECTION

**CALIFORNIA HIGHWAY PATROL
2010 ICU PROPERTY INSPECTION REPORT
SOLANO AREA (365)**

ATTACHMENT B

ASSET #	DESCRIPTION	VEHICLE/MISC.	Y	N	A	T	C	OTHER
EQUIPMENT TO INVENTORY LIST								
1 108443	TIMER REACTION ELECTRONIC HAND-HELD		X					
2 133443	DIGITAL COPIER	VTD00296	X					
3 133657	FAX MACHINE		X					
4 135787	COMPUTER	2UA4450CCH	X					
5 135794	COMPUTER	2UA4450CDC	X					
6 135803	COMPUTER	2UA4450CHD	X					
7 143819	PRINTER LASERJET 4250N	CNGXC42065	X					
8 147582	COMPUTER	2UA6341791	X					
9 152498	COMPUTER	MXL7300VBN	X					
10 152501	COMPUTER	MXL7300VX6	X					

LEGEND

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ATTACHMENT C

CALIFORNIA HIGHWAY PATROL
2010 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
Solano Area (365)

ATTACHMENT C

ASSET #	DESCRIPTION	VEHICLE/MISC.	MISC.	SERIAL #	Y	N	A	T	C	OTHER
PROPERTY INSPECTION LIST TO EQUIPMENT										
1	R41056	Mobile Radio	1248223	9523483	X					
2	R41682	Mobile Radio	1248481	9540443	X					
3	R42316	Mobile Radio	1248257	9541442	X					
4	R43330	Mobile Radio	1239676		X					
5	R46452	Mobile Repeater	1247995	7725358	X					
6	R50670	Scanner	1239980	5000177				X		CHP 57, 8-20-09, to 074
7	R54077	Scanner	1239676	45006632	X					
8	R57652	Control Head - Mobile	1270419		X					
9	R62813	Hand-Held Radio	16398	MM 08-040 402AWW5945	X					
10	R63762	Hand-Held Radio	09817	402AWY1062	X					
11	R65033	Hand-Held Radio	14353	MM 09-018 402AWY7718	X					
12	R65688	Hand-Held Radio	14627	MM 09-085 402AWY7854	X					
13	R66515	Hand-Held Radio	17233	402AWY9253					X	Needs CHP decal
14	R66975	Hand-Held Radio	17805	MM 09-045 402AXA3802	X					
15	R67118	Hand-Held Radio	16428	402AXA3722	X					
16	R68609	Hand-Held Radio	18634	MM 09-085 402AXE7641	X					
17	R75879	Control Head - Mobile	SPEC PROG	CHPRS	X					
18	R80614	Answering Machine			X					
19	R85142	Control Head - Mobile	1248421		X					
20	R87918	Mobile Repeater	1240248	736854	X					

LEGEND

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CALIFORNIA HIGHWAY PATROL
2010 TELECOMMUNICATIONS PROPERTY INSPECTION REPORT
Solano Area (365)

ATTACHMENT C

ASSET #	DESCRIPTION	VEHICLE/MISC.	MISC.	SERIAL #	Y	N	A	T	C	OTHER
EQUIPMENT TO INVENTORY LIST										
1	R45258 Mobile Repeater	1248223		7625472	X					
2	R45577 Mobile Repeater	1248380		7639402	X					
3	R49448 Mobile Radio	1248380		9542611	X					
4	R57118 Control Head - Mobile	1248380			X					
5	R70073 Battery Charger - Radio				X					
6	R70079 Battery Charger - Radio				X					
7	R70103 Battery Charger - Radio				X					
8	R70105 Battery Charger - Radio				X					
9	R74519 Scanner	1248380		75002082	X					
10	R77958 Control Head - Motorcycle	M9197	90A90		X					
11	R86634 Control Head - Motorcycle	M9554	97A00		X					
12	R90722 Control Head - Mobile	1248223			X					

LEGEND

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ATTACHMENT D

STATION	EQUIPMENT ID	LICENSE	DESCRIPTION	YEAR	MAKE	MODEL	PM LOC
365	1239676	1239676	1 ENFORCEMENT SEDAN	2006	FOR	CRNVIC	365
365	1240221	1240221	2 ENFORCEMENT SEDAN	2007	FOR	CRNVIC	365
365	1240246	1240246	3 ENFORCEMENT SEDAN	2007	FOR	CRNVIC	365
365	1247986	1247986	4 PRIMARY COLLISION FACTOR	2008	FOR	CRNVIC	365
365	1247995	1247995	5 PRIMARY COLLISION FACTOR	2008	FOR	CRNVIC	365
365	1248105	1248105	6 ENFORCEMENT SEDAN	2007	FOR	CRNVIC	365
365	1248223	1248223	7 ENFORCEMENT SEDAN	2007	FOR	CRNVIC	365
365	1248257	1248257	8 ENFORCEMENT SEDAN	2008	FOR	CRNVIC	365
365	1248299	1248299	9 ENFORCEMENT SEDAN	2008	FOR	CRNVIC	365
365	1248367	1248367	10 ENFORCEMENT SEDAN	2009	FOR	CRNVIC	365
365	1248380	1248380	11 ENFORCEMENT SEDAN	2009	FOR	CRNVIC	365
365	1248421	1248421	12 ENFORCEMENT SEDAN	2009	FOR	CRNVIC	365
365	1248437	1248437	13 ENFORCEMENT SEDAN	2009	FOR	CRNVIC	365
365	1248457	1248457	14 ENFORCEMENT SEDAN	2009	FOR	CRNVIC	365
365	1248481	1248481	15 ENFORCEMENT SEDAN	2009	FOR	CRNVIC	365
365	1249911	1249911	16 PRIMARY COLLISION FACTOR	2007	FOR	CRNVIC	365
365	1270419	1270419	17 ENFORCEMENT SEDAN	2008	FOR	CRNVIC	365
365	1270443	1270443	18 ENFORCEMENT SEDAN	2008	FOR	CRNVIC	365
365	1270708	1270708	19 ENFORCEMENT SEDAN	2008	FOR	CRNVIC	365
365	1270963	1270963	20 PRIMARY COLLISION FACTOR	2008	FOR	CRNVIC	365
365	1288951	1288951	21 ENFORCEMENT SEDAN	2009	FOR	CRNVIC	365
365	1289010	1283699	22 ENFORCEMENT SEDAN	2009	FOR	CRNVIC	365
365	1289029	1289029	23 ENFORCEMENT SEDAN	2009	FOR	CRNVIC	365
365	1289044	1289044	24 ENFORCEMENT SEDAN	2009	FOR	CRNVIC	365
365	1289088	1289088	25 ENFORCEMENT SEDAN	2009	FOR	CRNVIC	365
365	2QCO660	4HVP566	26 COMMANDER VEHICLES	2000	FOR	CRNVIC	365
365	C2779P	1218651	27 MRE 2X4	2005	DOD	PU	365
365	M9197	E90A90	28 ENFORCEMENT MOTORCYCLE	2004	BMW	R1150RT	365
365	M9382	E93A75	29 ENFORCEMENT MOTORCYCLE	2004	BMW	R1150RT	365
365	M9554	3000498	30 ENFORCEMENT MOTORCYCLE	2009	BMW	R1200RT	365
365	M9572	E97A19	31 ENFORCEMENT MOTORCYCLE	2009	BMW	R1200RT	365
365	M9584	E97A31	32 ENFORCEMENT MOTORCYCLE	2008	BMW	R1200RT	365
365	M9602	E97A49	33 ENFORCEMENT MOTORCYCLE	2009	BMW	R1200RT	365
365	T259	1084743	34 TRAILERS	2001	UNK	MOTOR TRLR	365
365	T380	01972	35 TRAILERS	2006	VER-MAC	RADAR	365

Page Number: 1

If any vehicles have been transferred - attach CHP 57 form(s)

VERIFIED BY: _____ DATE: _____

COMMANDERS SIGNATURE : _____

LEGEND

(Y) = INSPECTED (N) = NOT INSPECTED (A) = ADDITION (T) = TRANSFER (C) = CORRECTION

ATTACHMENT E

Department of California Highway Patrol
Complete Area Inventory
365 - Solano

ATTACHMENT E

June 2, 2010

Officer Issued Weapons

(201) Issued to officer

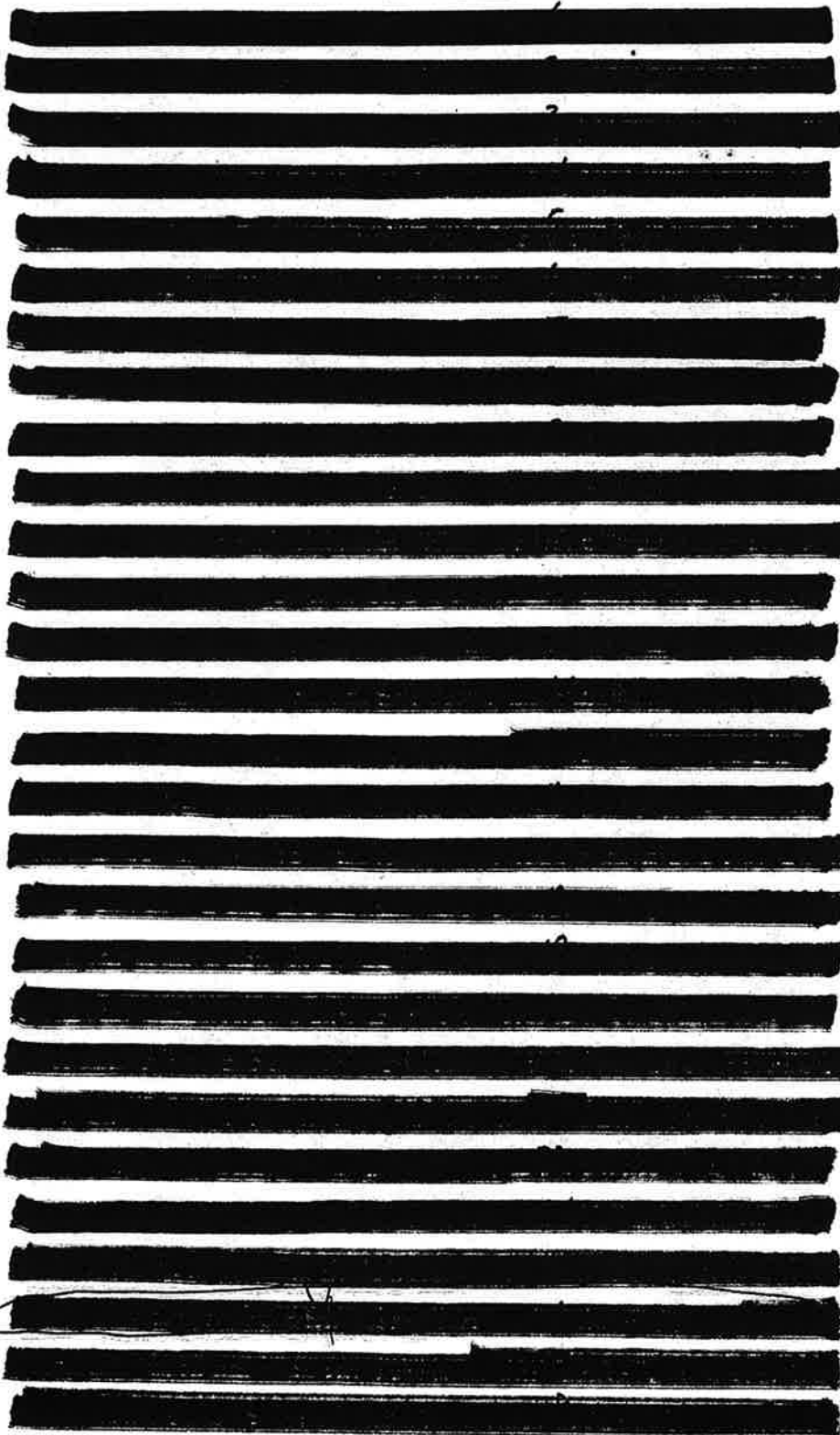
ID# Last Name

First Name

Ser#

Control#

Comments



LEGEND

(Y) = INSPECTED (N) = NOT INSPECTED (A) = ADDITIONAL

365 - Solano

June 2, 2010

[illegible]

June 2, 2010

[illegible]

Issued to officer:

(201) Issued to officer

ID# Last Name

First Name

Ser#

Control#

Comments

Issued to officer:

Officer Issued Weapons Total:

Area Issued Weapons

Ser#Control#

Comments

Department of California Highway Patrol
Complete Area Inventory
365 - Solano

June 2, 2010

(202) Issued to Area/Division

Ser#

Control#

Comments

[REDACTED]

[REDACTED]

365 - Solano

June 2, 2010

Issued to Area/Division: [REDACTED]

Ser#Control#

Comments

Ser#

Control#

Comments

(202) Issued to Area/Division

Ser#

Control#

Comments

Department of California Highway Patrol
Complete Area Inventory
365 - Solano

June 2, 2010

Issued to Area/Division: [REDACTED]

(202) Issued to Area/Division

Ser#

Control#

Comments

Issued to Area/Division: [REDACTED]

(202) Issued to Area/Division

Ser#

Control#

Comments

Issued to Area/Division: [REDACTED]

Department of California Highway Patrol
Complete Area Inventory
365 - Solano

June 2, 2010

Area Issued Weapons Total: [REDACTED]

Area Grand Total: [REDACTED]

SUPPORTING DOCUMENTATION

365-01

		VEHICLE NR:	1239980
YEAR:	2006	LI...SE NR:	1239980
MAKE:	FOR	REPLACES VEHICLE:	1189802
MODEL:	CRNVIC	VIN:	2FAHP71W76X141318
CLASS CODE:	ES	DATE PLACED IN SERVICE:	03/06/2007
DEALER STOCK NR:	FL8670	FUEL CARD #:	458058

EQUIPMENT

ITEM:
A RADIO - CHP
A RADIO CONTROL HEAD
A REPEATER
A SCANNER
ANTENNA - COMPUTER -
BASE LOAD ANTENNA
CABLE - MAIN RADIO
CABLE - COMPUTER DAT
CONSOLE
DECALS
DOCKING STATION
DUAL GUN LOCKS
EXEMPT LICENSE PLATE
EXTERNAL JUMPER PLUG
FIRST AID KIT
MAPLIGHT
PRISONER RESTRAINT E
PUSH BUMPER
RADIO/SIREN INTERFAC
REAR MAPLIGHT
REPEATER ANTENNA
SIREN
SPOTLIGHT LEFT CLEA
SPOTLIGHT RIGHT CLE
STALKER RADAR WIRING
VISION ROOFLIGHT
WIG WAG FLASHER

DESCRIPTION:

R-41937 ✓
R-90648 ✓
~~R-44546~~ 44588 ✓
R-50670 ✓

COPY OF SIGNED 57

Area: 365

Date: 8/20/09

COMMENTS:
09-656

ASSIGNED TO LOCATION: 365 1074

RECEIVED BY:

(Signature)

PRINT NAME:

ID NUMBER:

DATE:

ODOMETER:

TRANSFERRED FROM LOCATION:

DELIVERED BY:

(Signature)

PRINT NAME:

ID NUMBER:

DATE:

----- End of Report -----

365-02
137362
159904

From: RADAR
To: Anthony Blencowe
Date: 6/14/2010 4:54 PM
Subject: Re: B/O Lidar TS000476, TS000478 (365)

Tony -

I'm sending these out tomorrow. I'll let you know when I get them back

Brent

Officer Brent McElmurry
Statewide Radar Program Coordinator

California Highway Patrol
Research and Planning Section
Traffic Radar and Alcohol Programs Unit
916-843-3345
RADAR@chp.ca.gov

>>> Anthony Blencowe 4/28/2010 5:45 PM >>>

I NEED A REPAIR AUTHORIZATION FOR LIDAR UNIT # TS000476. THE TRIGGER MECHANISM IS NOT OPERATING. THE UNIT WILL POWER ON BY PRESSING THE POWER BUTTON, BUT WE CANNOT GET THE LASER BEAM INDICATOR TO COME ON. IT SEEMS LIKE THE SPRING INSIDE THE UNIT ITSELF IS EITHER CAUGHT OR BROKEN AND WE ARE UNABLE TO GET IT TO TURN ON.

I ALSO NEED AN AUTHORIZATION FOR UNIT # TS000478. THAT UNIT WAS DAMAGED FROM FALLING OUT OF THE HOLSTER. (IT NEEDS TO BE SENT BACK TO LTI). IT WILL POWER ON, BUT THE SIGHT AND HOUSING IS BROKEN AND WILL NOT GIVE ACCURATE READINGS OR PASS THE CALIBRATION SEQUENCE.

THANKS AGAIN FOR ALL YOU DO.

TONY BLENOWE
SOLANO AREA RADAR/LIDAR COORDINATOR.

AS ALWAYS, IF YOU HAVE ANY QUESTIONS, MY # IS [REDACTED]. I'LL BE OFF UNTIL Monday.